



<b>Report of:</b>	<b>Meeting</b>	<b>Date</b>	<b>Item no.</b>
The Leader of the Council (Cllr David Henderson) and the Chief Executive (Garry Payne)	Council	10 May 2018	8

## **Cabinet Membership and Responsibilities**

### **1. Purpose of report**

- 1.1** To inform the Council of changes to the membership of the Cabinet and to the allocation of responsibilities to Portfolio Holders.

### **2. Outcomes**

- 2.1** Effective executive decision making and the delivery of Council priorities.

### **3. Recommendations**

- 3.1** That the appointment of Cllr Bridge to Cabinet and the following revised allocation of Executive responsibilities within the Cabinet, with immediate effect, be noted:
- Cllr A Vincent - Resources Portfolio Holder and Deputy Leader
  - Cllr Michael Vincent - Planning and Economic Development Portfolio Holder
  - Cllr Berry - Neighbourhood Services and Community Safety Portfolio Holder
  - Cllr Bowen - Leisure, Health and Community Engagement Portfolio Holder
  - Cllr Bridge – Street Scene, Parks and Open Spaces Portfolio Holder.
- 3.2** That the list of the Responsibilities for Executive Functions, in Part 3.03 of the Constitution, be amended accordingly.

## 4. Background

4.1 Arrangements for the composition, roles and responsibilities of the Cabinet are set out in Article 9 of the Council's constitution. Paragraph 2 of Article 9 specifies that the Cabinet will comprise the Leader and at least 5 other Councillors appointed by the Leader (the statutory maximum is 10). Paragraph 3 states that the Leader will appoint a Deputy Leader and paragraph 5 states that the Leader will maintain a list (set out in Part 3 of the Constitution) detailing the particular responsibilities of each Cabinet Member. The Leader is free to choose how he divides those responsibilities between his Cabinet members.

## 5. Key issues and proposals

5.1 When Cllr Henderson was appointed Leader of the Council in December 2017 he stated that, for the time being, he intended to retain the existing division of Responsibilities for Executive Functions then in place. He also decided to revert to the position prior to May 2015 and appoint five other Members to the Cabinet, rather than six, as appointed by the previous Leader. At that time, as well as his new responsibilities as Leader, Councillor Henderson said he would himself continue to take responsibility for the functions delegated to the Street Scene, Parks and Open Spaces Portfolio Holder. He reappointed Councillors A Vincent, Murphy, Berry and Bowen to the Cabinet with their respective previous portfolio responsibilities and Councillor Michael Vincent was appointed to take on the then vacant Health and Community Engagement Portfolio.

5.2 Cllr Henderson has now decided to concentrate on his role as Leader. He has re-instated the role of a separate Street Scene, Parks and Open Spaces Portfolio Holder and has merged the responsibilities of the former Leisure and Culture Portfolio Holder and the Health and Community Engagement Portfolio Holder to form a new combined role of Leisure, Health and Community Engagement Portfolio Holder.

5.3 Councillor Murphy, after 9 years, has decided to step down from the role of Portfolio Holder. The Leader has therefore appointed Councillor Bridge to the Cabinet and has re-shuffled the portfolio responsibilities as set out in paragraph 3.1.

<b>Financial and legal implications</b>	
Finance	The permanent reduction in Portfolio Holder positions will result in an ongoing saving on the Special Responsibility Allowances budget of £8,352 (see council report 08.03.18).
Legal	The proposed appointments are in accordance with the Council's Constitution and legal requirements.

### **Other risks/implications: checklist**

If there are significant implications arising from this report on any issues marked with a ✓ below, the report author will have consulted with the appropriate specialist officers on those implications and addressed them in the body of the report. There are no significant implications arising directly from this report, for those issues marked with a x.

<b>risks/implications</b>	<b>✓ / x</b>
community safety	x
equality and diversity	x
sustainability	x
health and safety	x

<b>risks/implications</b>	<b>✓ / x</b>
asset management	x
climate change	x
data protection	x

<b>report author</b>	<b>telephone no.</b>	<b>email</b>	<b>date</b>
Roy Saunders, Democratic Services and Scrutiny Manager	01253 887481	roy.saunders@wyre.gov.uk	1/5/2018

<b>List of background papers:</b>		
<b>name of document</b>	<b>date</b>	<b>where available for inspection</b>
None	-	-

### **LIST OF APPENDICES**

None.

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